

# Jordan Public School

## Online Education Option for the 2023-2024 School Year

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In cooperation with more than a dozen school districts, *Jordan Public Schools* will offer a fully online enrollment option for K-12 families of our district through Southwest Metro Intermediate District 288, while maintaining state enrollment at Jordan Public Schools.

Although students will remain officially enrolled at Jordan Public Schools, students registered in the Southwest Metro Online (Elevate) will follow Southwest Metro's calendar and all Southwest Metro's online learning policies, grading, curriculum, procedures, etc.



This collaborative program—the **Southwest Metro Online (Elevate)**—will be available for both semester one and semester two of the 2022-2023 school year, offering a full-time curriculum with “live” online teaching of MDE approved courses for all grades K through 12. SWMetro has been offering online courses for our students for more than a decade. This fall offerings will extend those services to full-time “live” Virtual School for all grades.

Students will attend school through Southwest Metro Online each day and work with Elevate teachers to complete learning activities in real time and asynchronously by video conferencing and personal tutorials. Teacher-led and independent assignments will focus on the same standards as students attending on-site through Jordan Public Schools. However, the specific curriculum and delivery is adapted to help students succeed in an online environment. Although the teaching is at a “distance,” Southwest Metro's goal is that all students will be stimulated and actively engaged to learn as well as he or she can be.

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## FIRST STEPS

1. A student must be currently enrolled as a student in **Jordan Public Schools**.
  - First, please **formally enroll** in our district if you have not done so already, before completing the separate online registration. *If you are currently attending Jordan classes, you are enrolled in the district.*
2. Start registration of your student(s) at **SW Metro Online (Elevate) —elementary (K-5), middle (6-8), high school (9-12)** —as soon as possible:
  - **Enrollment in Elevate is a minimum one semester commitment.**
  - Please contact your student's Jordan School to let the office know about the registration to Elevate.
3. Fill out SW Metro's enrollment found **HERE** to be contacted by SW Metro's Elevate Staff. Once this enrollment is complete, a SW Metro Elevate staff member will reach out regarding next steps for the online program.

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## NEXT STEPS

- **Technology:** Students enrolled in the Elevate program will receive a Chromebook from Jordan Public Schools.
  - At the beginning of the year, these devices will be handed out during device distribution night at open house.
  - Students currently enrolled with an existing chromebook will either keep their current device or be given a new one.
- **Academic Calendar:** Students in SW Metro's Elevate program will follow their program calendar, not Jordan's academic calendar. Please review the **[SW METRO ELEVATE PROGRAM CALENDAR](#)** for more information.
- **Class Schedule:** Students in SW Metro's SEE program will follow their class schedules, not Jordan's schedules. Please review the **[SW Metro Elevate Online Learning website](#)** for more information.

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## ADDITIONAL INFORMATION

### Jordan Public Schools

- Contact Erin Hjelmeland, Jordan's Director of Teaching and Learning, at 952-492-4486 or [ehjelmeland@isd717.org](mailto:ehjelmeland@isd717.org) for questions regarding Jordan's process and technology.

### SW Metro Online, Elevate

- Contact Tim Koschinska, Director of Elevate Online at SW Metro Intermediate District 288, at [tkoschinska@swmetro288.org](mailto:tkoschinska@swmetro288.org) or 612-567-8027 with specific Elevate programming questions.
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## HIGHLIGHTS OF SW METRO ONLINE SUPPORTS

- ✓ Taught by licensed teachers.

- ✓ Aligned with curriculum and Minnesota state standards.

- ✓ Learning models including “live” virtual classrooms using video, social media, and other real-time interfaces.

- ✓ Whole class and small group collaborative instruction.

- ✓ Combined with Independent self-paced teacher-supported learning.

- ✓ Designed to meet the same high level academic rigor present in regular schoolrooms.

- ✓ Students are eligible to participate in your home district athletics and other activities.

- ✓ Special education needs will be met in partnership with the home district.



### Student Devices

- SEE students will be provided a Chromebook from Jordan Public Schools; students must follow all Jordan tech policies.

### Feedback

- Lessons and assignments designed to give students smaller, more regular targeted feedback.

### Daily Class Hours

- All classes will have regular class hours for “live” instruction or tutorial assistance following SEE’s determined schedule.

### Virtual Interaction

- Daily online interaction between peers and instructors. For example, morning meetings at the elementary school.

### Online Help

- Technical support during school hours both online and by phone is available from your home district and from SEE
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# SUCCEEDING IN ELEVATE ONLINE

## STUDENT SUCCESS

- Students can complete online assignments on the provided device through Jordan Public Schools. If assistive technology is needed for a student, please advise your home district, or Elevate.
- Students can and will seek assistance when needed from Elevate staff.

## STUDENT EXPECTATIONS

- Students will engage daily in virtual courses and should participate in class discussions and timely respond to instructions of the teacher.
- Students will submit work based on due dates and guidance made by the teacher.
- Just as in any regular class, students should expect some “homework” assignments, that is, tasks to complete outside of regular classroom hours.

## PARENT / GUARDIAN EXPECTATIONS

- Ensure their student(s) has the necessary equipment and internet access to participate.
- Help their student(s) follow an assigned schedule each day.
- Encourage their student(s) to seek help when stuck or frustrated.
- Communicate concerns with instructors as needed.
- Use the Parent/Guardian online tools to help your student and keep informed.

## AT-HOME AND TECHNOLOGY

- Students will use a device and other necessary learning materials provided or required by the district.
- Elevate with the support of your home district will provide technical support online and by phone.
- Families without internet access can request a Wi-Fi hotspot from their home district to use for online learning.
- We do NOT provide home printers, ink, etc. for students.

## ATTENDANCE & COURSE COMPLETION

- Students are expected to attend every scheduled school day just like regular school
- Just like regular school, parents/guardians must report excused absences to the online school (Elevate) using an online application, phone call, or text message.
- Teachers will record attendance.
- Virtual students must complete course requirements to receive grades, credit, and advancement.

## OUR PROMISE TO YOU

- Elevate staff will provide high quality online instruction with MN certified teachers.
- Elevate staff will watch for individual difficulties and intervene when necessary.
- Elevate staff will assist students struggling with online academics, including personal and practical support, such as paper copies of assignments when feasible.
- Elevate staff will team with your home district, parents, other partners, and all concerned to make your student successful.